



Church Stretton

Town Council

Silvester Horne Institute Charity

Charity Reg no 215846)

Dear Trustee

Circulated: 21st September 2022

A meeting of the Trustees of the Silvester Horne Institute Charity will be held in the Council Chamber, Silvester Horne Institute, Church Stretton on Tuesday at 6.30p.m. at which your presence is requested.

Yours faithfully

Gillian Bailey
Locum Clerk to the Trustees

A G E N D A

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| 1. | Apologies |
| 2. | Minutes To receive and confirm the minutes of the meeting of the Trustees of Silvester Horne Institute Charity held 11 th January 2022 (Appendix A) |
| 3. | Annual Accounts a) To receive and approve the accounts of the Charity for the financial year 2021-2022 (to follow) b) To receive and adopt the annual report of the Charity for the financial year 2021-2022. (to follow). c) To receive a report on running costs and reserves and consider action. (to follow) |
| 4. | Expenditure To approve payment of invoice RECHG 20/21SS to Church Stretton Town Council in the amount of £476.65 in respect of expenses incurred in 2020/21. |
| 5. | Internal Examination To receive and consider progress on the independent examination report for 2020-2021 (Appendix B) |
| 6. | Next meeting date To note the date of the next meeting to be held 28 th February 2023 Tuesday commencing 6.30pm |

End