



Church Stretton

Town Council

Report for Finance Committee to be held on 19th July 2022

Agenda Item: 7

Report produced by	Gillian Bailey
Summary	This report reviews expenditure against budget.
Recommendation	Councillors are requested to consider the report and to make recommendations to Council on budget amendments (virements).
Opportunity / Risk Assessment	To ensure good financial management and use of council resources.

Underspending

As a result of staffing changes and delays in recruitment there is an underspend in the staffing budget for Q1 of £21,842, as detailed below.

	Annual Budget	Q1 Budget	Q1 Actual	Underspend
Admin Salaries	115,786	28,947	18,749	10,198
Admin Pensions	24,894	6,224	2,132	4,092
Admin PAYE/NI	10,420	2,605	1,909	696
Outdoor Salaries	67,755	16,939	11,597	5,342
Outdoor Pensions	14,568	3,642	2,127	1,515
Outdoor PAYE/NI	6,098	1,525	947	578
				21,842

The chart below details budget headings where Q1 costs are higher than might be expected at this point in the year. The list excludes those budgets where a years' fees are invoiced in the first month (subscriptions for example).

Council Office, 60 High Street, Church Stretton, Shropshire, SY6 6BY.

Tel: (01694) 722113
 Email: admin@churchstretton-tc.gov.uk
 Website: www.churchstretton-tc.gov.uk

Where possible commentary is given to account for the additional costs. It should be noted that these are based on last years budget, therefore there is some impact from rising costs in particular in fuel for council vehicles and equipment. I would recommend these are reviewed again at Q2 and budgets amended accordingly.

Purpose	Budget	Q1	%	Commentary
Postage	£20	£26	129	Recorded delivery and additional postage in relation to staffing matter.
Telephone	£1,000	£446	44.6	Review budget Q2
Legal and Professional Fees	£3,000	£8,715	290	£6,763 of EMR used. Expenditure £1,922(30%) Includes cost of mediation
Cleaning / Materials	£1,300	£777	40.3	Review budget Q2
Vehicle running costs	£1,200	£1,759	146.6	Includes hire costs whilst awaiting delivery of Polaris
Fuel for equipment	£500	£704	140.6	Two triple mowers plus increased fuel costs Review at Q2

Earmarked Reserves

Community Led Plan	£2,807	Allocate to Neighbourhood Plan
Community Award Fund	£ 500	Agree scheme for nominations and make award
Housing Needs Survey	£4,279	Awaiting final invoice then review and reallocate unspent funds
Website and Logo	£1,000	Project complete re-allocate

Additional Items

Since the 2022/23 budget was set a number of additional projects have been identified as needing funding.

Contribution to Container for Russells Meadow	£1,000
Queens Canopy / Contemplation Corner	£2,500
Walk Leaflets	£2,000
Extending Youth Services	£3,000
Mayors Charity Fund	£1,000
Play Equipment Repairs and Maintenance	£1,500
Consultancy (graveyard, SHI, infrastructure)	£5,000
Total	£16,000

Based on the information above the Committee are asked to make a recommendation to Full Council to vire funds to allow for budgets for the above proposals.

Council Office, 60 High Street, Church Stretton, Shropshire, SY6 6BY.

Tel: (01694) 722113
 Email: admin@churchstretton-tc.gov.uk
 Website: www.churchstretton-tc.gov.uk