

Church Stretton Town Council

Minutes of the Town Council meeting held in the Silvester Horne Institute, Church Stretton on Tuesday 22nd March 2022 commencing at 7:00pm

Present: Councillors: Cllr L Antill, Cllr C Carson, Cllr R Foulkes, Cllr J Lawton, Cllr J Luck, Cllr A Munro (Chair), Cllr B Welch.
In attendance: Officers: Mrs G Bailey (RFO & Locum Town Clerk), Mrs H Merrett (Admin).
Members of the Public: **None**

21.151 Welcome

The Chair welcomed Councillors to the meeting.

21.152 Apologies

Apologies were received and accepted from: Cllr G Lewis, Cllr N Carter, Cllr S Davies (Vice Chair), Cllr M Morris, Cllr D Hartshorne and Cllr H Stowell.

21.153 Disclosable Pecuniary Interests

Members are reminded that they are required to leave the meeting during discussions and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered into the register of members' interests maintained by the Monitoring Officer.

There were no declarations of disclosable pecuniary interests

21.154 Questions from members of the public

There were no members of the public present

21.155 Unitary and parish ward matters

a) Written report from Unitary Councillor Luff

- Shropshire Council are likely to be £50million short on budget. Telford and Shropshire may have to have a Mayor and work together to close the funding gap.
- No news as yet on Cardingmill Valley
- Shropshire Local Plan - no update
- Ofsted report is due in a week – last time it was “**Good**”
- Acton Scott – no update

b) Parish Ward Issues (Little Stretton, South, North, All Stretton)

- During a recent storm raw sewage came up the drains in Little Stretton along with tar and road surface chippings - referred to Cllr H Luff
- The Cardingmill Valley meeting on 4th March was cancelled – not rearranged yet
- The yellow lines in Little Stretton are still not sorted – it was pointed out that All Stretton and Little Stretton are **not** linked on road issues.

c) Road Closures/Works

There were no notifications of any road closures or works.

21.156 Minutes

Town Council meeting on 22nd February 2022

It was proposed by Cllr. Lawton, seconded by Cllr Welch and

RESOLVED (unanimously) to confirm and adopt, the Minutes of the Town Council meeting held on 22nd February 2022 as correct, and these were duly signed, initialled and dated on each page by the Chairman as a true record.

21.157 Crisis in Ukraine

Councillors considered a briefing paper prepared by Cllr Munro
It was proposed by Cllr. Munro, seconded by Cllr Carson and

RESOLVED (unanimously)

1. That the Town Council will assume a coordination role for this work, and that leadership within the Council will be delivered by the Emergency Planning Committee which already includes many of the town's key organisations
2. That the Town Council will formally approach the Trustees of the Church Stretton Consolidated Charities to act as collector and distributor of monies for the 'working fund'. The Council will work with CSCC to establish a mechanism to do this.
3. The Town Council will, once open, register as an organisation wanting to support refugees and will continue dialogue with Shropshire Council and other bodies to progress this agenda
4. It was also agreed to put a Ukrainian flag on the Market Place flagpole.

21.158 Public Realm Committee:

a) Councillors received and noted the minutes of the Public Realm Committee held on 1st March 2022.

b) Councillors received and discussed a report on the Youth Drop in Service from Cllr Lawton.

It was proposed by Cllr. Welch, seconded by Cllr. Carson and

RESOLVED (unanimously) to postpone a decision on extending the Youth Drop-in /Club until later in 2022 following a review of budgets.

21.159 Planning Committee

a) Councillors **noted** the minutes taken at the planning committee meetings on 15th March 2022.

b) Councillors received a verbal update from Cllr Luck on the Council's submission regarding Spring Bank Farm which was submitted online and also sent by special delivery on 16th March 2022.

c) Councillors received a verbal update from Cllr Luck on the determination of the Cunnery Road development which is still pending a decision on the appeal.

d) Councillors received a verbal update from Cllr Luck on the appeal on Pryll Cottage, and wished to minute their thanks to Jim Bunce for a well-researched paper on this.

21.160 Personnel Committee

a) Councillors noted the minutes taken at the Personnel Committee meeting on 3rd March 2022

b) Councillors received a verbal update on the NJC pay settlement for 2021-2022 of 1.75%.

c) Councillors noted that the RFO has obtained a quote from Peter Malley for support in GDPR compliance which will be taken to the next Personnel Committee meeting for a decision

It was proposed by Cllr. Lawson, seconded by Cllr. Luck and

RESOLVED (unanimously) to delegate a decision on DPO to the Personnel Committee.

21.161 Strategy Committee

Councillors received and noted a report on the housing needs survey from Cllr Munro.

21.162 Finance Committee

Councillors **noted** the Minutes taken at the Finance Committee Meeting held 15th March 2022.

It was proposed by Cllr. Munro, seconded by Cllr. Lawton and

RESOLVED (unanimously) to note the Minutes taken at the Finance Committee Meeting held 15th March 2022.

21.163 Communications Working Group

a) Councillors received a report on progress on website development and noted that the logo will be designed first and then put on the Website

b) Councillors received a verbal report on the progress of logo development

c) Councillors received a verbal report on planned communications in respect of Jubilee Celebrations

21.164 Promotion of Church Stretton

Councillors considered a report from Cllr Welch on the promotion of Church Stretton.

It was proposed by Cllr. Luck seconded by Cllr. Antill and

RESOLVED (unanimously) to approve the purchase of a one-year Gold Membership of the Visit Shropshire tourism body at £2,500, and to review this annually.

It was decided to approve in principal the twelve-walk booklets, but look again at the prices for designing and printing of 1000 copies of these and to delegate a final decision to the Finance Committee.

21.165 Policies and Procedures

a) Councillors considered the Reserves Policy (as recommended by the Finance Committee)

It was proposed by Cllr. Munro, seconded by Cllr Carson. and

RESOLVED (unanimously) to approve the Reserves Policy as recommended

b) Councillors considered the Investment Strategy (as recommended by the Finance Committee)

It was proposed by Cllr. Munro, seconded by Cllr. Lawton and

RESOLVED (unanimously) to approve the Investment Strategy as recommended

21.166 Risk Assessment

a) Councillors considered the Organisational Risk Assessment and noted that it would remain a work in progress and be regularly reviewed.

It was proposed by Cllr. Munro, seconded by Cllr. Carson and

RESOLVED (unanimously) to approve the Organisational Risk Assessment

b) Councillors considered the Financial Risk Assessment and
It was proposed by Cllr. Munro, seconded by Cllr. Carson and

RESOLVED (unanimously) to approve the Financial Risk Assessment

21.167 Correspondence

- Councillors noted correspondence from a member of the public about a mobile home parked in Easthope Rd car park. The Locum Town Clerk had responded to say this car park is the responsibility of Shropshire Council not the Town Council.
- Councillors noted correspondence from a member of the public regarding the state of play equipment in Brooksbury. The Locum Town Clerk had responded to explain the current situation with renovations/alterations.
- Councillors noted correspondence from a member of the public about parking issues caused by the National Trust not putting out cones as agreed. The Locum Town Clerk had responded to say that Cardingmill Valley parking is now the responsibility of Shropshire Council and the National Trust. Cllr Munro has a meeting booked with the regional NT leader on Weds 23rd March to discuss the issues.

21.168 Chairs Diary January 2022

Councillors noted the Chair's diary for January and February 2022

21.169 Forthcoming Meetings

Councillors considered the schedule of meeting dates for the Council year to May 2022 and noted that the next Personnel Committee meeting is actually 30th NOT 31st March 2022

Public meeting finished at 8.58pm

21.170 Confidential Items

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 S1(2) to exclude Public and Press due to the confidential nature of business which may arise relating to Staffing and Property or as determined by the Town Council.

21.171 Staffing Matters

Members received a verbal report on staffing matters

There being no further matters the meeting ended at: 21.05

Signed by Date.....

As a true and accurate record of the meeting.