

Church Stretton Town Council

Minutes of the Town Council meeting held in the Silvester Horne Institute, Church Stretton on Tuesday 22nd February 2022 commencing at 7:00pm

Present: Councillors: Cllr L Antill, Cllr N Carter, Cllr C Carson, Cllr S Davies (Vice Chair), Cllr D Hartshorne, Cllr J Lawton, Cllr J Luck, Cllr M Morris, Cllr A Munro (Chair), Cllr H Stowell, Cllr B Welch.

In attendance: Officers: Mrs G Bailey (RFO & Locum Town Clerk), Mrs H Merrett (Admin).
Unitary Councillors: Cllr Luff & Cllr Evans
Members of the Public: 2

21.133 Welcome

The Chair welcomed Councillors and Members of the Public to the meeting.

21.134 Apologies

Apologies were received and accepted from: Cllr G Lewis and Cllr R Foulkes.

21.135 Disclosable Pecuniary Interests

Members are reminded that they are required to leave the meeting during discussions and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered into the register of members' interests maintained by the Monitoring Officer.

There were no declarations of disclosable pecuniary interests

21.136 Questions from members of the public

None

21.137 Unitary and parish ward matters

a) Report from Unitary Councillor Evans

- Has been in touch with Highways about the Traffic Lights on the A49 junction – should hear back in next 2 days.
- The public meeting about Shrewsbury Rd parking has been delayed and will now be held after a meeting with CSTC.
- Attended a meeting about renewable energy in Craven Arms.
- John Champion the Police & Crime Commissioner has money available for traffic calming.
- There will be a Full Shropshire Council Meeting on Thursday this week to discuss the budget and council tax.

Cllr Luck advised of various problems with the planning department at Shropshire Council – Cllr Evans requested that these be e-mailed to him.

b) Parish Ward Issues (Little Stretton, South, North, All Stretton)

None

c) Road Closures/Works

None

21.138 Minutes

a) Town Council meeting on 11th January 2022

It was proposed by Cllr. Hartshorne, seconded by Cllr. Davies and

RESOLVED (unanimously) to confirm and adopt, the Minutes of the Town Council meeting held on 11th January 2022 as correct, and these were duly signed, initialled and dated on each page by the Chairman as a true record.

b) Extraordinary Town Council meeting on 15th February 2022

It was proposed by Cllr. Stowell, seconded by Cllr. Welch and

RESOLVED (unanimously) to confirm and adopt, the Minutes of the Town Council meeting held on 15th February 2022 as correct, and these were duly signed, initialled and dated on each page by the Chairman as a true record.

21.139 Public Realm Committee:

a) Councillors received and noted the minutes of the Public Realm Committee held on 1st March 2022.

b) Councillors received and discussed a report and it was proposed by Cllr. Luck and seconded by Cllr. Carter to grant permission to Network Rail to undertake work to trees in Sandford Avenue Park.

Following further discussion, it was proposed by Cllr Hartshorne, seconded by Cllr Lawton to amend the resolution and it was therefore,

RESOLVED (unanimously) to grant authority to Network Rail to work on the Town Council Trees in Sandford Avenue Park and Coppice Leasowes.

c) Councillors received a report on Coppice Leasowes Flood Alleviation Project from Janet Martin, Chair of the Rectory Wood and Field Interest Group. There is funding available from Severn Rivers Trust however work must start in March.

It was proposed by Cllr. Stowell, seconded by Cllr. Carter and

RESOLVED (unanimously) to:

- i) Apply for funding to Severn Rivers Trust to re-dig scrapes
- ii) Continue to engage with Network Rail to alter the water course to create a wetland habitat.
- iii) To be supportive of the idea of adding a boardwalk and hide at a later date

d) Councillors received a revised Banners Policy

It was proposed by Cllr. Stowell, seconded by Cllr. Carter and

RESOLVED (unanimously) to implement the banners policy as presented.

e) Councillors received a report on the Queens Canopy and plans for a Memorial Tree. Connexus will not require a lease, ground preparation will begin in spring/summer and planting will be undertaken in Autumn 2022. A memorial plaque will be placed by one of the trees in memory of George Stephens.

It was proposed by Cllr. Morris, seconded by Cllr. Carson and

RESOLVED (unanimously) to approve the creation of a memorial garden in principle.

Members discussed the possibility of funding a bench. The Locum Clerk agreed to investigate funding options.

f) Councillors received a Report on the Jubilee Celebrations and noted the amendment that there will be no pipe band.

It was proposed by Cllr. Lawson, seconded by Cllr. Davies and

RESOLVED (unanimously) to allocate a budget of £2,000 from the Events Fund towards the cost of running the Jubilee Launch event and the Family Fun Day on June 2nd and 3rd.

It was proposed by Cllr Davies, seconded by Cllr. Stowell and

RESOLVED (unanimously) to allocate £1,250 from the Events Fund to cover the cost of a flag pole and Union flag for Cunnery Road Cemetery and flags to be used to decorate the town centre on festive and commemorative days.

g) Councillors received a verbal report on the installation of a compost toilet at the allotments and noted that that Planning Consent and Building Controls permission will be needed, the location may need to be changed to avoid flooding issues.

h) Councillors received a verbal report

It was proposed by Cllr. Munro, seconded by Cllr. Antill and

RESOLVED (unanimously) to vire £32,000 from earmarked reserves in financial year 2021-22 to purchase the Ransomes triple mower.

21.140 Planning Committee

Councillors **noted** the minutes taken at the planning committee meetings on 18th January 2022 and 15th February 2022

21.141 Finance Committee

a) Councillors **noted** the Minutes taken at the Finance Committee Meeting held 16th February 2022.

b) Councillors considered the recommendations made by the Finance Committee.
It was proposed by Cllr. Lawton, seconded by Cllr. Antil and

RESOLVED (unanimously) to

- a) Separate the bank accounts for the Charities to stand alone accounts.
- b) When possible close the accounts with Barclays Bank and Nat West Bank
- c) Hold cash funds in Cooperative bank and open an account with Lloyds Bank
- d) Hold the majority of funds with CCLA for transfer when required.

Recommendations on the adoption of the reserve and investment policies to be deferred until the next meeting.

c) Councillors received a report on the requirement for 2 replacement streetlight columns
The Locum Clerk confirmed that costs would be allocated from earmarked reserves.

It was **RESOLVED** to replace two streetlight columns at a cost of £1,015 each.

d) Councillors received a verbal report on roof repairs to the Silvester Horne Institute.
It was proposed by Cllr. Carter, seconded by Cllr. Stowell and

RESOLVED (unanimously) to pay invoice 826 from SBBS for £3,720 from Town Council funds as a donation to the institute.

21.142 Communications Working Group

a) Councillors received a Verbal Report from the Communications Working Group

b) Councillors received a Report and it was proposed by Cllr. Davies, seconded by Cllr. Carter and

RESOLVED delegate authority to the communications working group to appoint a contractor to produce a new website for the Town Council.

c) Councillors received a report and it was proposed by Cllr. Hartshorne, seconded by Cllr Lawton and

RESOLVED (unanimously) to delegate authority to the communications working group to shortlist logo designs for consideration by Full Council.

d) Councillors received a verbal report and it was **RESOLVED** to approve Payment of £280 for GS Mapping Service, Parish Online.

21.143 Charities

- a) Councillors **noted** the Minutes of the Brooksbury Recreation Ground Charity held 11th January 2022.
- b) Councillors **noted** the 21Minutes of the Sanford Avenue Recreation Park Charity held 11th January 2022.
- c) Councillors **noted** the Minutes of the Silvester Horne Institute Charity held 11th January 2022.

21.144 Correspondence:

Councillors noted a letter of complaint following an article in the February Focus a note of clarification will be in the next edition of the magazine.

21.145 Chairs Diary January 2022

The Chair apologised that this had not been circulated but would be added to the next agenda

21.146 Vice-chair's diary January 2022

Councillors **NOTED** the vice-chairs diary for January 2022

21.147 Forthcoming Meetings

Councillors noted the following:

- a) Personnel Committee Meeting Thursday 3rd March at 7.00pm
- b) Strategy Committee Meeting Tuesday 8th March 2022 at 7.00pm
- c) Finance Committee Meeting Tuesday 15th March 2022 at 4pm
- d) Planning Committee Meeting: Tuesday 15th March 2022 at 7.00pm
- e) Council Meeting: Tuesday 22nd March 2022 at 7.00pm
- f) Public Realm Committee Meeting: Tuesday 1st March 2022 at 7.00pm
- g) Planning Committee Meeting: Tuesday 12th April 2022 at 7.00pm
- h) Council Meeting & Charities: Tuesday 19th April 2022 at 6.15pm - this meeting will be rescheduled

Public meeting finished at 8.58pm

21.148 It was proposed by Cllr Morris, seconded by Cllr Stowell and **RESOLVED** to suspend standing order 3x to allow the meeting to continue.

21.149 Confidential Items

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 S1(2) to exclude Public and Press due to the confidential nature of business which may arise relating to Staffing and Property or as determined by the Town Council.

21.150 Staffing Matters

Members received a verbal report on staffing matters

Meeting ended at: 9:50pm

Signed by Date.....
As a true and accurate record of the meeting.

Final