

Church Stretton Town Council

MINUTES OF THE MEETING OF THE AMENITIES, FINANCE & GENERAL PURPOSES COMMITTEE HELD IN THE CHRISTINE HARVEY ROOM, SILVESTER HORNE INSTITUTE, CHURCH STRETTON On TUESDAY 7th JANUARY 2020 at 7.00 p.m.

Those present: *Councillors:* Cllr Baker, Cllr Braid, Cllr Claytonsmith, Cllr Morris, Cllr Walker and Cllr Welch
Officers: Miss. B. Clarke (Deputy Clerk and RFO), Mr M Turner (Amenities and Services Officer),
Guests:
Public: 1

AF&GP 430 APOLOGIES FOR ABSENCE

Danny Chetwood (Town Clerk) and Chris Maclean (Locum Town Clerk)

AF&GP 431 MINUTES OF THE PREVIOUS MEETING

Proposed by Cllr Welch, seconded by Cllr Claytonsmith and

RESOLVED (unanimously) that the minutes of the Meeting of the Amenities, Finance & General Purposes Committee held on 12th November 2019 and received at the Council Meeting on 10th December 2019 (minute 19.77(a)) shall be taken as read and signed as a true record by the Chairman.

AF&GP 432 DISCLOSABLE PECUNIARY INTERESTS

None indicated

AF&GP 433 DISPENSATIONS

In pursuance of the Localism Act 2011, s31(4), (and in accordance with Council Policy 1.5 (13.54b)), in order for Members to participate and vote during consideration of the 2021/2022 precept, the following dispensations were requested and granted by the Deputy Town Clerk prior to the meeting: Cllrs Walker, Welch, Morris, Baker, Braid

AF&GP 434 FINANCIAL MATTERS

434.1 **Final Look at the Budget and Precept Requirement for 2020/21 and to Formulate Recommendations for Full Council**

a) After a short discussion it was proposed by Cllr Walker, seconded by Cllr Baker and

RESOLVED (4 in favour, 1 abstain, 1 against) that it should be proposed to Council that the precept should be raised by 2% for the 2020/21 financial year.

b) Discussion took place around the budget figures presented by the RFO. Discussion took place around the budgeting process and Councillors commented on the clarity of the paperwork, thanking the RFO for her work. Cllr Baker raised concerns around monies held in the At Risk Services fund and distributed a note to this effect. This was discussed in more detail before it was proposed by Cllr Walker, seconded by Cllr Welch and

RESOLVED (unanimously) that the 2020/2021 budget as presented by the RFO be proposed to Council.

c) The RFO presented her detailed proposals for spending limits for purchases, which proposed

- i) Mayor and Deputy Mayor £200
- ii) Other Councillors £100
- iii) Amenities Officer £500

- iv) Office Administration £200
- v) Town Clerk £2,000
- vi) Town Clerk and Chairman together £3,000
- vii) Committees £5,000
- viii) All spending over £3,000 must be accompanied by three quotations

It was proposed by Cllr Welch, seconded by Cllr Walker and

RESOLVED (unanimously) to propose the spending limits for purchases to Council.

d) In relation to banking and new debit cards, the RFO outlined the many hurdles that she had faced whilst organising new processes. She was currently seeking clarification from Barclays to run a dual signature process with them. The RFO would be seeking new debit cards to be held by office administration (limit £200), the Amenities and Services Officer (limit £500) and the RFO (limit £500).

AF&GP 435 DATE OF NEXT MEETING

Meeting set for Tuesday 4th February 2020 at 7pm.

AF&GP 436 CONFIDENTIAL ITEMS

None.

..... Chairman pm