

# Church Stretton Town Council

## MINUTES OF THE MEETING OF THE AMENITIES, FINANCE & GENERAL PURPOSES COMMITTEE HELD IN THE CHRISTINE HARVEY ROOM, SILVESTER HORNE INSTITUTE, CHURCH STRETTON On TUESDAY 4<sup>th</sup> FEBRUARY 2020 at 7.00 p.m.

**Those present:** *Councillors:* Cllr Walker, Cllr Baker, Cllr Braid, Cllr Claytonsmith and Cllr Morris  
*Officers:* Mr. C. Maclean (Locum Town Clerk), Miss. B. Clarke (Deputy Clerk and RFO), Mr M Turner (Amenities and Services Officer), Miss T. Morris (Admin)  
*Guests:*  
*Other:* Cllr Carson

AF&GP 437 **APOLOGIES FOR ABSENCE**  
Cllr Welch, Danny Chetwood (Town Clerk)

AF&GP 438 **MINUTES OF THE PREVIOUS MEETING**  
Proposed by Cllr Morris, seconded by Cllr Claytonsmith and

**RESOLVED (unanimously) that the minutes of the Meeting of the Amenities, Finance & General Purposes Committee held on 7<sup>th</sup> January shall be taken as read and signed as a true record by the Chairman.**

AF&GP 439 **DISCLOSABLE PECUNIARY INTERESTS**  
None indicated

AF&GP 440 **DISPENSATIONS**  
In pursuance of the Localism Act 2011, s31(4), (and in accordance with Council Policy 1.5 (13.54b)), in order for Members to participate and vote during consideration of the 2021/2022 precept, the following dispensations were requested and granted by the Deputy Town Clerk prior to the meeting: Cllrs Walker, Morris, Baker, Braid

AF&GP 441 **BUDGET PLANNING**  
444.1 The RFO went through a proposed budget timetable. After discussion it was proposed by Cllr Braid, seconded by Cllr Walker and

**RESOLVED (unanimously) to accept the RFO's report and schedule.**

Cllr Walker had circulated a report about street lights. Cllr Braid questioned what work might already have been done by the Town Clerk. No instructions evident. Three concrete columns had been replaced within last year. Cllr Walker's initial investigations showed that it may cost between £10 and £11 for an independent consultant to assess each lamppost, which would mean an approximate cost to the Council of £2,500.

The Amenities and Services Officer questioned whether we should stay with our current repair contractors, Prysmian.

After further discussion about projects in general as well as streetlights it was proposed by Cllr Claytonsmith, seconded by Cllr Morris and

**RESOLVED (unanimously) steps be taken to implement a risk assessment of the lamps and columns owned by the Town Council provided this was within agreed budget and identify an implementation programme of change where required.**

**AF&GP 442     GRANT APPLICATIONS 2020/21**

A list of grant applications for the 2020/21 financial year had been circulated. After discussion it was proposed by Cllr Braid, seconded by Cllr Claytonsmith and

**RESOLVED (unanimously) that in accordance with its powers under Section 137 and 139 of the Local Government Act 1972, the A,F&GP Committee recommends that the Council should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:**

Crucial Crew		£340
Hope House		£300
Gardening Club		£200
Pride of Place		£171.20
<b>Total S137</b>		<b>£1,011.20</b>

**AF&GP 443     PROPERTIES AND AMENITIES REPORT**

A report had been circulated and the Amenities and Services Officer expanded on some points.

**443.1     Community Sports Pavilion**

A discussion took place about the management of the building, with the Amenities and Services Officer suggesting that a small group of Councillors should work with him to look at the management, including cleaning and key-holding. Cllr Braid expressed his interest in being in this group. It was then **AGREED** to put this to Council for other Councillors to put their names forward.

**443.2     Tree Surveys**

As a result of the recent tree surveys the Amenities and Services Officer has submitted a planning application for tree work at the War Memorial Site.

**443.3     Rectory Wood**

Cllr Claytonsmith asked that the masonry by the large sweet chestnut tree which is of historical features be kept.

**443.4     Disabled Toilet**

This has now been fixed with a temporary solution.

**443.5     Pavilion**

Now that the hardstanding work has been completed, this can be promoted as an entertainment venue.

**443.6     SHI**

Cllr Claytonsmith expressed concern about the security of the building when not in use.

**AF&GP 444     REVIEW OF LICENSING ARRANGEMENTS**

The Amenities and Services Officer had circulated a review of the licensing arrangements. The following clauses were considered and agreed.

4.9.1.3 Still wine in a glass 125ml and 175ml

4.11.4 One adult representative of the Organisation hiring the premises for every 30 members of the public; the ASO to check this still applies

4.11.10 Signs are to be displayed asking patrons to leave the premises in a quiet and orderly manner;

4.11.11 Patrons requested to leave the premises in a quiet and orderly manner;

4.11.14 Challenge 25 policy

This report to be taken to the Council meeting, by which time the ASO will have answers to 4.11.4

**AF&GP 445     SHI UPDATE FOLLOWING THE GRAND GALA EVENING – ENTENTE CORDIALE ON 17<sup>th</sup> JANUARY**

This event had made £505.72 to go the Mayor's Fund for Charities. Discussion then took place about the booking of these proceeds in the accounts and further clarification to be obtained on the current process. The RFO will look further into this.

**AF&GP 446      CONSIDERATION OF A SUMMER EVENT TO BE RUN BY CSTC**

Cllr Walker announced that this was on hold at the moment. Cllr Baker would like to see another Fathers and Family Fun Day. All Councillors present expressed their willingness to help.

**AF&GP 447      REVIEW OF FACILITIES AVAILABLE FOR USE AND HIRE IN THE SHORT TERM**

A Park Meeting is scheduled for next week.

**AF&GP 447      DATE OF NEXT MEETING**

Meeting set for Tuesday 21<sup>st</sup> April 2020 at 7pm.

**AF&GP 448      CONFIDENTIAL ITEMS**

None.

..... Chairman 8.58 pm